



PO Box 2098, Everett, WA 98213
www.everettsd.org

Date: September 28, 2023

To: Superintendent's Cabinet

From: Kellee McManus

Regarding: For Your Review and Feedback at Superintendent's Cabinet on October 4, 2023

Policy 4130 and Procedure 4130P Public Information Program

Revisions are to comply with [HB 1230](#)—Schools—Public Health Information. This legislation requires school districts that maintain a website to post a prominent link on the district homepage, as well as the homepage of each school within the district, to information from the DOH about substance use trends, overdose symptoms and response, and the secure storage of prescription drugs, over-the-counter medications, and firearms and ammunition. The legislation also requires school districts to make the DOH information accessible through the district's social media channels. The required information postings must occur at least quarterly.

Procedure 4340P Public Access to District Records

Revisions are to comply with [HB 1533](#)—Personal Information of Certain Public Employees—Public Records Act Exemption. This legislation creates a new exemption to the Public Records Act that prevents disclosure of an employee's personally identifiable information if the employee is a survivor of domestic violence, sexual assault, harassment, or stalking. Revisions also comply with [SB 5127](#)—Student Personal Information—Public Records Act Exemption and [HB 1210](#)—School Board Meetings—Recording. This legislation clarifies that the personal information of a child currently or previously enrolled in a school district, contained in any records, including correspondence, is exempt from public disclosure requirements.